

# Civil Service Superannuation Fund



# Newsletter

October 2001

## Headlines

- **Pension Statements** to be issued for the first time
- **Annual Report** to be available on-line
- **Maternity, Parental, Adoption** leaves become eligible for purchase
- Update re **Reciprocal Transfer Agreements**
- **Marriage Breakdown** provisions approved
- **Failure to Make Contributions** procedures adopted
- Deadline for transferring full-time funds from **Part-time Plan**

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## **Pension Statements** \_\_\_\_\_

Civil Service Superannuation plan members will receive individualized pension statements for the first time this fall and annually thereafter.

These pension statements will provide members with an important financial planning tool as they will provide each member with a snapshot of his or her pension status. Statements will include:

- ▶ total contributions + credited interest
- ▶ retirement pension earned to date
- ▶ pensionable service
- ▶ normal and earliest retirement dates
- ▶ brief summary of plan rules

Please check your statements carefully. A problem form will accompany your statement, so please use this form to notify Employee Benefits of any errors.

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## **Annual Report** \_\_\_\_\_

The Civil Service Superannuation Act requires the issuance of an annual report summarizing the operations of the Plan. It is anticipated that the 2000-01 report will be released in November. Once released, it can be viewed on-line at <http://iis.peigov/gov't/psc/ebp>

## **Maternity, Parental and Adoption Leaves** \_\_\_\_\_

The CSSA was amended to allow the purchase of approved maternity, parental, or adoption leaves taken **while a member** of the CSSA.

If an election to purchase such leave is made within 180 days of the date of return to work, the cost will be equivalent to the employee contributions only, but based on the member's salary at time of election.

If election to purchase such leave is made after the 180 day election window, or if the leave ended prior to January 21, 1999, then the entire actuarial cost must be borne by the member.

### ***Reciprocal Transfer Agreements*** \_\_\_\_\_

The CSSA maintains reciprocal transfer agreements with various other public sector pension plans. All these agreements are being rewritten to adopt an actuarial calculation method which more closely mirrors the liabilities assumed by the plans when transfers occur.

To date, the CSSA has signed new agreements with the Civil Service Plans of New Brunswick, Newfoundland, Nova Scotia, and with the Federal Public Service Plan. The Uniform Hospital Plan will be finalized shortly. Agreements with the Teacher's Superannuation, UPEI, and Holland College will also be renewed.

### ***Marriage Breakdown*** \_\_\_\_\_

The CSSA recently enacted Regulations to provide for the division of pension assets for those cases of marriage breakdown that occurred after January 1, 1998.

### ***Failure to Make Contributions*** \_\_\_\_\_

The CSSA has adopted regulations to deal with cases where the employer fails to deduct the required pension contributions from its employees. Once detected, the employer portion will be immediately remitted to the fund and the CSSA will recognize 50% of the missed period as pensionable service. If the employee pays their share of the missed employee contributions, the other 50% of the missed period will be credited.

**To help avoid any surprises, check your pay stubs periodically!**

### ***Full-time Members***

#### ***Who Transferred to Part-time*** \_\_\_\_\_

Are you a member who worked full-time, switched to part-time, and as a result had full-time CSSA funds transferred to the Part-Time Plan's Supplemental Account.

If so, you have the option, until March 31, 2002, to transfer these supplemental monies back to the CSSA and re-establish CSSA service.

**For information about any of the above items, contact Employee Benefits at 368-4004.**

